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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 10 February 1954

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - January 1954

ADMINISTRATION

25X1A

1. As of 31 January 1954 the total personnel on duty was [REDACTED]
- x 2. Two sections of a five-hour lecture course for Division Officers on Marxism-Leninism, conducted by [REDACTED] were completed. Four more sections are scheduled for February and March.
- y 3. The second FDD Reports Writing Course (ten hours) began on 5 January 1954.

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OPERATIONS

1. The seventeenth and eighteenth meetings of the Subcommittee on Exploitation of Foreign Language Publications were held on 8 and 29 January 1954, respectively. The examinations of the exploitation of Chinese publications were completed. The nineteenth meeting, scheduled for 5 February 1954, will discuss exploitation of scientific and technical foreign language publications.

2. Commendations received:

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From Chief, Requirements and Assessments Branch, SSS, OCI, for reports on Bulgarian organizations and personalities. [REDACTED] FDD Summary No. 122)

STATSPEC

From [REDACTED] for FDD support in providing Soviet and Satellite background material for Propaganda Analysis.

3. Liaison activity:

Major Evan T. Hopkins, Chief, Documents Services Branch, Technical Services Division, ATIC, visited FDD to confer on the possibility of FDD providing about 20,000 pages per year on translation service for ATIC. No conclusion was reached and the matter is pending subsequent discussions.

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4. Special services rendered:

STATSPEC

Rapid translation was performed on 361 pages of Polish broadcasts for FI/DD/P.

5. Significant reports:

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✓ [REDACTED] -- Chinese plans to standardize military training for public security forces

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✓ [REDACTED] -- Ferrous metallurgy in Yugoslavia

✓ [REDACTED] -- Location of munitions plants in Communist China

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Enclosures: 2

Statistical Report on FDD Operations
Details on Personnel Actions